FLORIDA GENERAL BAPTIST CONVENTION, INC.
Reverend Doctor James Sampson, President Reverend T. T. Shellman, General Secretary

ANNUAL SESSION – MONDAY, APRIL 5 - FRIDAY, APRIL 9, 2010
LAKE BUENA VISTA, FLORIDA (Orlando)

OFFICIAL HOUSING RESERVATION FORM

The Buena Vista Palace has been selected as the Official Headquarters hotel for our 20100 Annual Session. Rates listed below.
Deposit: A one-night deposit must accompany each room reservation. Only reservations with deposits will be processed.
Check or Money Order Reservation: Make check payable to Buena Vista Palace and mail to hotel. Address below.
Credit Card Reservation: Call or fax to hotel. ***Phone: 1-866-397-6516; Fax: 1-407 827-6070***
Online Reservations: Visit FGBCI.org and click on the hotel link.
Deadline to make reservations: March 15.
Rates are effective three days before and three days after convention based on availability.
Cancellation Policy: Reservations must be canceled at least 5 days before arrival to avoid a one night room and tax penalty.
***TAX EXEMPTION ELIGIBILITY**: State of Florida Tax Certificate required at check in. Payment **must** be by church check or church credit card and must match tax certificate. Questions regarding tax exemption call 1-850 487-4130.

Important Information: No checks accepted at check-in or check-out. All checks must be received at hotel by March 26.

Complete a separate form for **each** room requested. Complete each part in detail. Please type or print.

1. Name_____

   Address_____
   Street City Zip Code

   Telephone Number (____)_____ Fax (____)_____ Email_____

2. Rooms will be assigned on a first come, first serve bases.

   Room Type: (based on availability) ___ King Bed ___Two Beds (___2 people/____3/4 people)

   ___ Handicap accessible ___ Non Smoking

3. Print names of all persons sharing room

   _____ _____

   _____ _____

4. Arrival Day/Date_____ Depart Day/Date_____

5. Method of Payment (Check or Money Order) Enclosed $_____ (1st night deposit)

   Credit Card: ___ American Express ___Discover ___Diners ___Master Card ___VISA

   Credit Card Number _____ Expiration Date _____

   Name on Card_____

   Signature_____

HOTEL INFORMATION

HOTEL NAME, ADDRESS, PHONE	RATE PER NIGHT	TAX*	TOTAL PER NIGHT
Buena Vista Palace	$115.00 Single/Double-$135.00 Triple/Quad	12.5%	$129.38 S/D-$151.88 T/Q

1900 Buena Vista Dr.
Lake Buena Vista, FL 32830 (Orlando)
Check-in: 4:00PM; Check-out: 11:00AM
1-407 827-3364

Questions Contact:
Margie K. Cody, Director of Convention Planning
PO Box 9173
Jacksonville, FL 32208-0173

904.768-0370-Phone 904.207.7697-Fax margiecody44@aol.com–Email

Office Hours: Tuesday: Noon-7:00PM; Wednesday-Thursday: 9:00AM-5:00PM; Friday: 9:00AM-2:00PM
Visit our web site for convention information and to make travel arrangements: *www. fgbci.org*