



**Florida General Baptist Convention, Inc.
Dr. James Sampson, President**

**Office of Director of Concessions
1620 Helena Street
Jacksonville, FL 32208
Dr. Robert E. Herring, Sr., Director**

February 20, 2010

Dear Brothers and Sisters in Christ:

The 2012 Florida General Baptist Convention will convene in Jacksonville, Florida, on Monday, April 2 thru April 6, 2012 at:

Hyatt Regency Jacksonville Riverfront
225 East Coastline Dr.
Jacksonville, FL 32202

All meetings will be held at the hotel. The location for vendors will be in the Ballroom Foyer.

All booths are \$300.00 for a 10 x 10 space. Booths will be assigned on a first come bases when the space is paid in full. Please send at least one half of the amount to hold your space. Send check, money order or cashiers check made payable to "The Florida General Baptist Convention, Inc." **The deadline for full payment is March 22.** Send payments to Mt. Bethel Baptist Church, 1620 Helena Street; Jacksonville, FL 32208; ATTN: FGBC Concessions, Dr. Robert E. Herring, Sr.

A table with two chairs will be provided, however, you may bring an extra table but it must have a covering with a skirt.

No space will be assigned until we receive full payment. Once full payment has been received, you will receive a packet containing important, helpful information. Please familiarize yourself with the information before arrival. All vendors will have to clean up before you leave. The hotel will charge you \$35.00 per man hour for any clean up by them.

Enclosed is a Housing Application. Hotel reservation can be made by calling the hotel at (1-888) 421-1442 or fax to (1-904) 633-9988. The hotel rate is \$125.00 plus 13% sales tax plus 1% Surcharge (Total \$141.26). You may also go online to www.FGBCL.org to visit the website for additional information. The deadline for hotel reservation is March 8th.

Set up time will be on Monday, April 2, 2012, from 8:00 a. m. to Noon. If additional information is needed, please feel free to call me at the church (904) 764-8032.

Thank you.

Dr. Robert Herring, Sr.